



Saint Monica's Episcopal Church

VESTRY MEETING MINUTES

Our Mission

Guided by the Holy Spirit, we spread the Gospel of Jesus Christ through worship, word and deed in the community and the world.

Our Vision

A church for all people.

Our Core Values

Inclusiveness, Integrity, and Service.

July 16, 2023

Vestry Members in Attendance: Deacon Rachel Iversen, Julie Hart, Nancy Collins, Connie Chamberlin, Judy Padgett (Bill Garner – excused.)

Guests: Fred Woods, Junior Warden; Viven Welch, Clerk; Chuck Barnett; Bill Hart; Ashton Gaff; Chuck Collins.

Attachments: Agenda, Title III, Canon 9, Section 6 (b6) document, treasurer statement, Income-Expense Report, Prayer and devotion, attendance, Tracking Sheet

- I. Call to Order** – Julie called the meeting to order at 11:40 am.
- II. Opening Prayer** – Deacon Rachel opened with prayer and read a devotion.
See Attached.
- III. Roll Call – Confirmation of Quorum** – Recorded attendance indicates a quorum; however, a formal roll call was not taken.
- IV. Approval of Previous Meeting Minutes** - Minutes from the previous meeting were not available for approval.
- V. Reports**
 - a. Treasurer Report** – Judy gave the Treasurer report which covered the agenda items VII. b. and VII. c.;
 - Judy still needs signatures from Landi Hawk and Dora Giles in two places on the Synovus Bank signature card. Two witness signatures are also needed to establish the Deacon's Discretionary Fund.
 - A written agreement from the vestry should also be included in the packet. Connie will usher the document through. Judy gave Deacon Rachel the tax code information.
(See attached document referencing Title III, Canon 9, Section 6 (b6), for bank records.)

The vestry voted in favor of depositing an initial \$1,000 in accordance with the following:
“**Title III, Canon 9, Section 6 (b6)**, or the Constitution of the Episcopal Church(2015) reads:
“The Alms and Contributions, not otherwise specifically designated, at the Administration of Holy Communion on one Sunday in each calendar month, and other offerings for the poor, shall be deposited with the Rector or Priest-in-Charge or with such Church officer as the Rector or Priest-in Charge shall appoint to be applied to such pious and charitable uses as the Rector or

Priest-in-Charge shall determine. When a Parish is without a Rector or Priest-in-Charge, the vestry shall designate a member of the Parish to fulfill this function." **We the Vestry of St. Monica's Episcopal Church designate our deacon, The Rev Deacon Rachel S. Iversen to fulfill this function.** (See attached document referencing Title III, Canon 9, Section 6 (b6))

- The vestry accepted the treasurer report as submitted. (See attached.)

b. Senior/Junior Warden Report

Junior Warden report - Fred Woods read a report submitted by Bill Garner:

- The Red Cross can conduct a CPR (September or October) class for 16 students at a cost of \$3400. The grant request we submitted for that amount to IP may not be accepted because we could not submit the 'audited' financial docs they require.
- If the grant is denied, Bill will approach Pensacola businesses (ex. Studer Children's medical operations, Baptist Hospital, General Pediatric medical practices that are in/near Cantonment and Nine Mile, etc.) to fund students. He will talk to ECW about providing lunch for the classes. He also mentioned needing someone to manage childcare for the classes.
- Bill consulted on Friday (7/14) with Doug about the stained glass over the front door that is bowing. He took measurements and photos and will consult with a stained-glass business in Columbus, Ohio to determine what should be done, and how. It will be two or three weeks before we hear back.
- Bill asked for a motion to buy some shelves or a filing cabinet for the choir (area). **The vestry voted in favor of purchasing two two-drawer filing cabinets with locks for the choir and Deacon Rachel's (office).**
- Fred reported there was an attempted break-in which damaged the door frame to the outer door to the garage under the apartment. Fred repaired the damage.
- Fred changed out the leaking galvanized nipple for a brass one on the line to the water heater in the Parish Hall.
- Fred had someone inspect the backflow preventer and found it was not functioning, so Fred has asked him for an estimate for a plumber to repair/replace.
- Julie asked for an update on the gutter removal. Fred reported that it was supposed to happen on 7/15, but due to the weather, it has been rescheduled for 7/22. There was additional discussion about other possible causes of the leaks.

Senior Warden Report - Julie reported that she and Deacon Rachel discussed publishing an updated Church Directory so that Deacon Rachel can connect members faces and names.

Viv reported that there is an outdated Church Directory on the website as part of the Church Admin plug-in. **Fred suggested that Viv update the current directory and bring it to the next vestry meeting.** We can take new pictures if needed or ask for selfies. Viv reported it can be downloaded as a PDF or CSV file.

c. Committee Reports - None

VI. Old Business

a. None.

VII. New Business

- a.** Fred reported that we have been asked to be a polling place again for the Presidential Preference Primary on March 19, Primary on August 20, and the General Election on November 4. The vestry agreed and Fred and Bill Hart will coordinate.
- b.** Viv handed out copies of a St. Monica's brochure she is updating. She asked for

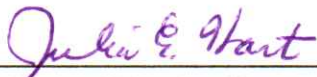
- vestry feedback and corrections. Viv will update, Fred will print.
- c. Viv requested the purchase new Episcopal related pamphlets from Forward Movement for visitors and Lent/Advent ones for the Congregation. **The vestry approved for Viv to order up to \$100 worth of pamphlets for the narthex. Additionally, it was suggested that Viv look for Advent Calendars to give to our families. A dollar amount was not specified for Advent Calendars**
 - d. Bill Hart mentioned that the office phone is still being forwarded to his phone. He will continue to accept phone calls and he will direct any pastoral care calls to Deacon Rachel.
 - e. Viv sent the vestry information on promotional material available from TENS.org for the stewardship campaign. Deacon Rachel suggested the vestry to make a list and ask someone to chair the stewardship committee. **The vestry will review the information on TENS.org and appoint a committee at the next vestry meeting.** *P.S. Following this vestry meeting, Viv sent out an email with the password to all vestry members.*
 - f. Viv reported that Northescambia.com ran an article today 7/16 about the Wildlife Habitat Certification.
 - g. Chuck Barnett mentioned having Sunday School for kids. It was discussed but no decision was made.
 - h. Viv gave an update that the ECW is purchasing 24 boxes of school supplies for the Back to School Bash. Fred suggested announcing to the congregation in church on Sundays. Nancy had a concern about how it was being advertised. Viv explained that there is an event posted on Facebook and flyers available in the narthex for members to distribute in various places they visit.

VIII. Announcements/Next Meeting Date

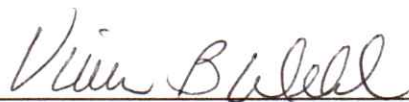
- a. The next meeting will be Sunday, August 20.
- b. Deacon Rachel announced that Wilmer Hall Sunday will be celebrated on July 30.

IX. Closing Prayer – Deacon Rachel offered a closing prayer.

X. Adjournment – Motion to adjourn was approved at 1:04 pm.



Senior Warden Signature/Date



Clerk of the Vestry Signature/Date



Clergy Discretionary
Funds - July 2023.pdf



Vestry Attendance
7_16_23.pdf



2023
Income-Expense-Budget Agenda July 2023.pdf



Vestry Meeting



Prayer and Devotion
7_16_23.pdf



Vestry Meeting
Tracker July 2023.doc