

VESTRY MEETING MINUTES
SUNDAY MARCH 6, 2016
(ORIGINALLY SCHEDULED FOR FEBRUARY 28 2016)

Vestry Members present:

Fr. Anthony MacWhinnie
Chuck Barnett, Sr. Warden
Dan Ferguson
Ann Philen
John Velaski
Beth Woods

Others Present

Viv Welch, Clerk/Communications
Brenda Ferguson, Church Secretary
Vestry Members absent:
Linda Aligood (hospital)
Susan Early (sick)

I. Opening:

Father Anthony opened the meeting with a prayer at 11:52 am.

II. Rector's Report

A. Dawn Hayes has been hired as the Thrift Store Manager

i. She has already researched that we are not required to have a business license and we do not have to collect sales tax under our 501c3 status.

ii. Father Anthony will check into insurance issues

B. The NE corner of the Winn Dixie building has been agreed on with Jim Moulton.

i. Viv Welch, speaking as a member of the Thrift Store Committee, expressed concern that the Committee had not been consulted before deciding on this particular alternate location. Her concern is that the thrift store entrance will be on the side of the building as opposed to the front. Everyone else seemed to be on board.

C. With the wall building and new door, lease is \$3830/mo for 4200 square feet.

D. Water and sewer included (restrooms)

E. Upstairs area included at no additional cost

F. We will have two outside sign spaces

III. Senior Warden's Report

A. Chuck talked to Dan about putting the sign for Holy Week out by US 29.

B. Dan will look into getting the dates changed on the banner

i. There was discussion about whether Easter Service should be included on the Holy Week banner.

ii. There was discussion about signs for Easter.

C. Chuck asked Viv Welch to consult Northescambia.com about a "quarter page" ad.

IV. Review Minutes (January 2016)

A. Ann Philen moved to approve the January 2016 Minutes. John Velaski seconded the motion. Motion carried.

V. Junior Warden's Report

A. Dan handed out a Spring Checklist from the Church Pension Group that he will be using.

B. Dan and others have been tidying up the campus

C. Dan will be cutting the azaleas back very low after the Bishop's visit in May

i. There was a lot of discussion about the azaleas

ii. There was discussion about the lawn service

- D. Dan reported that the plan to have members of the congregation clean the church seems to be working out pretty well
 - i. There was discussion about buffing the kitchen floor.
 - ii. Ann Philen expressed concern that not enough people are signed up for future dates to clean the church.

VI. Old Business

A. Cox Account

- i. Brenda reported that she contacted Cox Communications to close the TV account in the apartment. It may take up to 30 days

B. Office Computer:

- i. The office computer has been freezing up and has other issues.
- ii. Linda Aligood gave Brenda the lap top that was used by the treasurer, but it does not have the necessary software (Microsoft Office).
- iii. The Senior Warden suggested that when the Thrift Store opens and a computer is purchased for it, a new office computer might be purchased at the same time so it can be used to back up records.

C. Memorial Garden Terms and Conditions review:

- i. Ann Philen suggested tabling this till the next meeting.
- ii. Brenda asked what paperwork needs to be given to clients who purchase a spot. They are given a copy of the contract.
- iii. Chuck talked about doing a Five Wishes Seminar in conjunction with End of Life planning/selling spots.
- iv. Ann expressed concern about including the “no flowers or decorations” paragraph in the Terms and Conditions.
 - a. There was a lot of discussion about flowers in the Memorial Garden and the Flower Guild.
- v. Ann Philen moved that approval of the Terms and Conditions of the Memorial Garden be tabled until next month. Chuck Barnett seconded. Motion carried.

VII. New Business

A. Bishop’s visit

- i. Ann Philen suggested a reception in the Narthex on the evening of May 4th when the Bishop comes.

VIII. Treasurer’s Report

A. Linda Aligood was in the hospital.

- i. There was a lot of discussion about how to pay bills in the interim.
- ii. Chuck Barnett will access our Quick Books account and let everyone know about finances.

IX. Calendar Review:

A. Wednesdays in Lent – Soup suppers with Lenten program “Discovering your Spiritual Type.”

B. Holy Week Schedule:

- i. Fr. Anthony handed out a tentative Holy Week Schedule

C. Chuck would like to put out crosses for Stations of the Cross early and a box with a Stations of the Cross brochure so people can walk it whenever they would like.

X. Next Vestry Meeting:

A. According to Fr. Anthony's calendar, the next vestry meeting will be Sunday, March 20.

XI. Closing/Adjournment

John Velaski closed the meeting with pray at 1:00 pm.