

VESTRY MEETING MINUTES SUNDAY JANUARY 18, 2015

Vestry Members present:
Chuck Barnett, Sr. Warden
Linda Aligood
Susan Early
Dan Ferguson
Ann Philen

John Velaski
Others Present
Viv Welch, Clerk/Communications
Vestry Members absent:
Frank Murphy

I. Opening:

Father Anthony opened the meeting at 11:15 am with a prayer.

II. Quorum Verification:

There were six out of seven members present, therefore there was a quorum.

III. Review of Minutes:

A. Ann Philen moved that the following minutes be approved as presented. Dan Ferguson seconded the motion. One abstention. Motion carried.

- Special Meeting, Tuesday, October 28, 2014.
- Special Meeting, Tuesday, November 4, 2014
- Special Meeting, Sunday, November 23, 2014
- Vestry Meeting, Sunday, December 7, 2014

B. April 2014 Minutes still pending.

IV. Treasurer's Report:

A. There was no Treasurer's Report.

V. Senior Warden's Report

A. Chuck thanked Fr. Anthony for conducting the meetings and said he this would be his last year as Senior Warden.

B. Chuck explained that Episcopal/Diocesan best practices recommend whenever a priest is counselling someone, that there be visibility by a third party. He further explained that this can be accomplished by having a third person in the building and/or a glass window in the priest's door.

VI. Junior Warden's Report

A. Dan distributed a project priority list he compiled and asked the vestry to help him identify the most urgent projects from the list. (See attached)

B. Dan suggested the next BoBS day on Saturday, January 31 be a "Spring Cleaning" day to complete some of the less urgent projects.

VII. Rector's Report

A. Group Norms/Expectations

- i. Father Anthony explained that the vestry should keep mutual respect in mind at all times and be polite to one another.

- B. Kudos to Carol Farrel for such a long tenure and great work!**
 - i. Father Anthony thanked Carol for being the Treasurer.
- C. Baptisms on Easter, new Members:**
 - i. Kim Godwin's children will be baptized on Easter.
- D. Hospitality Retreat Report**
 - i. The retreat went well and Fr. Anthony thanked Elizabeth for her time and effort.
 - ii. There were 17 people at the retreat
- E. Squirrel in church, dispatched**
 - i. Father Anthony "dispatched" one squirrel from inside the church.
 - ii. **Need to repair NW corner**
 - a. Covered in Jr. Warden's Report
- F. Out of office Wed-Thur January 21-22**
 - i. Fr. Anthony will be taking personal time off
- G. Bishop's visit is Wednesday, June 3**
 - i. Keep a positive attitude re: it being a Wednesday
- H. Confirmation class to begin March 29, Palm Sunday**
 - i. Christian Education, Confirmation, Reaffirmation, Reception classes to begin in preparation for Bishop's visit.
- I. Change of service times to accommodate Christian Formation?**
 - i. **How best to proceed?**
 - a. The vestry will poll the congregation individually
 - b. Providing Christian Education is another form of hospitality, newcomers expect it.
 - c. Suggested service times are: Christian Ed at 9 am and Holy Eucharist at 10 am
- J. Thrift Store update/info**
 - i. Fr. Anthony presented some information about the church thrift stores. He spoke to Fr. Rob Dixon at Brewton, where they just recently opened a thrift store in a rented space. The cost is \$3K per month, but they made \$11K profit the first month.
 - ii. Fr. Dixon said they are considering a Board of Directors so the Rector is not involved in its operation. He considers it "church in a new location."
 - iii. As a non-profit, there would be no county/state licensing requirements for us.
 - iv. Fr. Anthony asked the vestry how St. Monica's might proceed with the idea of opening a thrift store.
 - v. Fr. Anthony will be the liaison with the Sisterhood of Quilters.

VIII. Old Business

- A. New Treasurer?**
 - i. Chuck explained that the need for a new treasurer is urgent.
 - ii. Linda Aligood suggested using Quick Books on line for a cost of \$19-20/month for our accounting software instead of Power Church. She will be the new Treasurer with assistance if we switch to Quick Books.
 - iii. John Velaski moved that St. Monica's switch to Quick Books software and pay the fee for on-line usage and that Linda Aligood with the assistance of Dan Ferguson be the new Treasurer. Ann Philen seconded the motion. Motion carried.
 - iv. There was some discussion about moving the bank account to Harvester's FCU. The vestry seemed to be in agreement.

- v. Father Anthony MacWhinnie, Linda Aligood, Dan Ferguson and Chuck Barnett should be added to the account as authorized signers.
- vi. Linda will meet with Carol to wrap up the end of year accounting.
- vii. The vestry needs to limit who can buy church supplies.

B. Standard Operating Procedures for processing weekly offerings

- i. Ushers will open envelopes and count cash
- ii. They will write the information on a pre-designed spread sheet.
- iii. They will put the spread sheet in the church office.
- iv. Ushers will make deposits on Sunday following church.
- v. Monday, office staff will scan spread sheet and email it to Linda.
- vi. Susan Early will assist in the counting process when a second usher is not available.

IX. New Business

A. Tree Removal

- i. Ann Philen moved that Fr. Anthony contract with Robert Allen to cut down the dead and diseased trees on the property and haul off the debris at no cost to St. Monica's. Susan Early seconded the motion. Motion carried.

B. Newcomers Dinner

- i. A Newcomers Dinner is scheduled for Saturday, February 14 at 6 pm. Members of the vestry will serve the Newcomers. Connie Chamberlin is chair of the committee.

C. Lenten Meditation Booklet

- i. It was decided that there is not enough time to put together a Lenten Meditation Booklet.
- ii. There will be Lenten Suppers each Wednesday at 6 pm continuing the theme of hospitality in scripture and closing with a service.

X. Calendar Review

A. Ash Wednesday is February 18

- i. There will be a service and imposition of ashes at noon and 6 pm

B. Holy Week:

- i. Palm Sunday, March 29, regular service, Christian Ed begins
- ii. Monday, March 30, Morning Prayer at 11 am
- iii. Tuesday, March 31, Morning Prayer at 11 am
- iv. Wednesday, April 1, Healing Eucharist at 11 am
- v. Maundy Thursday, April, 2, Foot Washing and Stripping of the Altar at 6 pm
- vi. Good Friday, April 3, Stations of the Cross beginning one hour before dark followed by the Good Friday Liturgy
- vii. Holy Saturday, April 4, short service at 11 am and Easter Vigil beginning at dark
- viii. Easter Sunday, April 5, Sunrise Service at 7 am and Baptism at (10 am)

C. Sunday School/Christian Ed

- i. To begin on March 29 with Sundae Sunday on March 22

D. Other:

- i. Charity of the Month for February is Junior Humane Society
- ii. February 11 – Five Wishes – Viv will send Fr. Anthony info she has
- iii. Chuck will send a Calendar of Events to the vestry

XI. Closing/Adjournment

1. Chuck motioned that the meeting be adjourned. Ann Philen seconded. Motion carried.
2. The meeting was adjourned at 2:15 pm and Fr. Anthony closed with prayer.