

## **VESTRY MEETING MINUTES SUNDAY FEBRUARY 15, 2015**

### **Vestry Members present:**

Chuck Barnett, Sr. Warden  
Linda Aligood  
Susan Early  
Dan Ferguson  
Ann Philen

### **Others Present**

Viv Welch, Clerk/Communications  
Connie Chamberlin, ECW  
Brenda Ferguson

### **Vestry Members absent:**

Frank Murphy  
John Velaski

### **I. Opening:**

Father Anthony opened the meeting at 11:10 am with a prayer.

### **II. Quorum Verification:**

There were five out of seven members present, therefore there was a quorum.

### **III. Review of Minutes:**

- A. Ann Philen moved that the January 2015 minutes be approved as presented. Dan Ferguson seconded. Motion carried.
- B. April 2014 Minutes still pending.

### **IV. Treasurer's Report:**

- A. Linda Aligood distributed the December 2014 and January 2015 balance sheets.
- B. Linda Aligood is still in the process of transferring accounting data from Carol Farrel and Power Church to the new Quick Books data system.
- C. Mortgage balance is \$208,164.00.
- D. Income for January 2015 was \$6,982.44 and expenses were \$11,916.35 (possible quarterly premium for priest's insurance).
- E. Ann Philen motioned that the December Treasurer's Report be accepted as presented. Chuck Barnett seconded. Motion carried.
- F. There was some discussion concerning the new Usher/Teller procedures for counting Sunday collections.
  - i. There will be a rotation of Vestry Person of the Day (VoD) who will assist ushers in counting collections on Sunday.
  - ii. All vestry members present next Sunday, February 22 will observe the ushers counting the collections to familiarize themselves with the new procedures.
  - iii. Father Anthony will distribute the rotation schedule next week.

### **V. Senior Warden's Report**

- A. Chuck Barnett asked the vestry what they would like to see the Senior Warden focus on in the next 11 months.
- B. Chuck would like to focus on property improvements for spring and promoting Lenten/Easter activities.
- C. Chuck will research an electronic sign for advertising events.

- D.** Ann Philen moved that the vestry approve the purchase of six new Episcopal Church signs for placement at Archer Road and US 29, Archer Road and Hwy. 95-A, US 29 and Hwy. 95-A, and other strategic locations. The funds for purchase may be generated by a Capital Fund Campaign. Susan Early seconded. Motion passed.
- E.** Chuck has consulted Bill Putters concerning an awning and light fixtures for the front door.
- F.** Chuck asked Dan Ferguson to consult with Concrete Cowboys about cutting out the concrete at the front door and inserting a drain system/grate.
- G.** There are also windows that need to be replaced.
- H.** Chuck explained that Father Anthony's contract will be up for renewal in the middle of May. Chuck would like to see St. Monica's in the financial position to renew that contract.
- I.** Chuck would like to form a committee to discuss a five to ten year plan for Capital Improvements.

#### **VI. Junior Warden's Report**

- A.** Dan consulted Selectricity to install electrical outlets on the north wall of the Narthex. The cost would be \$300.
- B.** It would cost an additional \$150 for electrical outlets on the south wall.
- C.** Selectricity also surveyed the sign on 95-A and the sign on US 29 to include LED lights and replace weather proof box along the old crepe myrtle line on US 29 for plugging in lights/signs, etc. Awaiting estimates
- D.** Also awaiting estimate to replace motion sensor lights at the portico entrance. (The motion sensor light on the southwest corner of Thee House is also malfunctioning.
- E.** Awaiting invoice for repair of flood lights on south church parking lot wall.
- F.** Identified a bonfire location down the hill on the west side of the church for future bonfires/cookout/star gazing, etc.
- G.** Dan will contact Selectricity again to bid on choir lighting.

#### **VII. Rector's Report**

- A.** Father Anthony noted that Average Sunday Attendance is up.
- B.** Viv Welch's article on the New Beginnings retreat was published in the Diocesan newsletter, The Coastline.
- C.** The Bishop's annual visit has been rescheduled for Wednesday, June 10.
- D.** Confirmation Class begins March 29, Palm Sunday.
- E.** The removal of the dead pecan trees on the property has begun.
- F.** Father Anthony distributed a vestry calendar for the remainder of 2015. The vestry discussed and entered all known activities for the year.
- G.** Father Anthony explained that the official Church Registry is not accurately filled out. It is difficult to read. He will notify the Bishop and proceed with his recommendation, which may mean starting fresh from here.
- H.** Brennis Whaley has volunteered to coordinate an official Meals Ministry to provide meals for the sick and others. Fr. Anthony will consult Audrey Westbrook who has been involved in this ministry unofficially.

**I.** Father Anthony has heard positive feedback regarding changing the service time to 10 am to accommodate Sunday School at 9 am. The vestry reported only one negative response.

**J. Thrift Store**

- i. There was considerable discussion regarding opening a St. Monica's Thrift Store.
- ii. Father Anthony reassured the Sisterhood of Quilters that their ministry is vital to the life of St. Monica's and that their interests will be taken into consideration.
- iii. The natural progression at this point is to form a committee to develop a plan to open the thrift store. Father Anthony will be the chair of the committee until the thrift store opens. Members of the committee who volunteered are Connie Chamberlin, Brenda Ferguson and Viv Welch. Texann Stephens and Ray Farrel will also be asked to if they would like to join the committee.
- iv. The Easter Egg Hunt will be held following the 10 am service

**VIII. Old Business**

**A.** Linda Aligood reported that the cost of Quick Books is \$29.99/month. Ann Philen moved that the vestry approve \$29.99/month for Quick Books. Chuck seconded. Motion passed.

**IX. New Business**

- A.** Chuck Barnett asked that the Vestry member of the Day also be responsible for identifying members of the congregation who are not present on any Sunday so they can be contacted to ensure they are not ill.
- B.** There will be a Parish Spring Work Day on Saturday, March 28. A "to do" list will be developed prior to the work day.
- C.** There was some discussion about selling the excess tile that is stored under the stair well.
- D.** There was some discussion about relocating the water fountain to the other side of the Narthex in order to use the current space as a storage closet.

**X. Closing/Adjournment**

1. Father Anthony closed the meeting with prayer at 1:45 pm.